

Interlibrary Loans (ILL)

Craig County Public Library participates in the national interlibrary loan program to enable library patrons to borrow materials from other libraries, thereby extending the library's range of available materials. This interlibrary loan service is available to all patrons whose records are clear of fines and overdue items.

Books and photocopies of articles from periodicals not owned by Craig County Public Library, or that are otherwise unavailable, may be requested for loan through interlibrary loan.

Recordings, microfilm, videos, and genealogy materials may be requested but are often difficult to obtain.

Items owned by the library, but checked out to another patron, may not be borrowed through interlibrary loan unless the item requested is long overdue.

The following conditions apply to all interlibrary loan requests:

- Patrons will be asked to pay the cost of return postage from libraries outside the Roanoke Valley Library system. This will be collected when the material is picked up from the library.
- Patrons are also responsible for any additional charges or fines imposed by the lending library.
- Every attempt will be made to borrow items from libraries that do not charge fees for loaning materials.
- Patrons must state at the time of their request if they do not wish to borrow items for which additional charges are imposed.
- Fines for overdue materials and processing costs for lost items will vary with the lending library and are the responsibility of the patron.
- Interlibrary loans not returned on time may result in suspension of the patron's borrowing privileges.
- The library may restrict the number of items requested by an individual patron. This action will only be taken in consultation with the patron and alternative sources for service will be suggested whenever possible.
- Requests that staff determine may violate copyright laws will not be accepted. Photocopies received through interlibrary loan will be stamped with a notice of copyright.